



City of Sumner Commercial & Industrial Application

(Please fill out ALL fields unless otherwise noted)

Community Development
1104 Maple Street, Suite 250
Sumner, WA 98390
Tel. (253)299-5530 Fax: (253)299-5539
www.ci.sumner.wa.us

File Number: _____

Site/Project Address (if available):		Parcel #:		
Owner:	Phone:	Email:		
Owner Address:		City:	State:	Zip:
Surveyor/Engineer/Contractor:		Phone:	Contractor License Number:	
Address:	Email:	City:	State:	Zip:
Contact Person:	Phone:	Fax:		
Contact Address:	Email:	City:	State:	Zip:
Description of Project:				

Supporting Materials Required:

Office Applicant - (please check off all applicable "applicant" boxes)

This Application Form and Checklist

Site Plan (1:40 scale - No site plan required for interior tenant improvements)

- Building envelope with building setbacks
- Environmental constraints delineated
- Streets in relationship to the proposed building including sidewalks, curb, alley, driveway
- Location of easements (if any)
- Stormwater/open space locations
- Parking configuration
- Accessible spaces
- Location of fire hydrants
- Fire access lanes

4 - Size 24" x 36"

Building Plans & Elevations (To minimum scale 1/16" = 1 foot & Dimensioned Min.) 4 - Size 24" x 36"

Plans need to be appropriately scaled to paper size.

Proposed use of the spaces and storage arrangements (i.e. bedroom, kitchen, etc)

Design Review Conditions added to plans

- Structural design
- Elevations

Elevations (Design Review Required- please consult Planning staff)

4 - 24" x 36"

Geotechnical Report (Consult Building Official)

2 - Copies

Structural Design and Calculations

2 - Copies

Total valuation of the project - REQUIRED

\$ _____

APPLICATION CONTINUED ON PAGE 2



City of Sumner Commercial & Industrial Application

(please fill out ALL fields unless otherwise noted)

Community Development
1104 Maple Street, Suite 250
Sumner, WA 98390
Tel. (253)299-5530 Fax: (253)299-5539
www.ci.sumner.wa.us

PAGE 2

Supporting Materials Required:

Office Applicant - (please check off all applicable "applicant" boxes)

Sprinkler and Alarm Plans (Please consult the fire official for submittal requirements)

Civil Plans

4 - Size 24" x 36"

Erosion Control

Engineered and stamped by a Washington State licensed engineer.

Road and storm detail

Water and Sanitary Sewer (separate sheet from road and storm)

Storm Report

2 - Copies

PDF Copy of all submitted documents

NOTES:

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

**BY LEAVING THE CONTRACTOR INFORMATION SECTION BLANK, I HEREBY CERTIFY FURTHER THAT CONTRACTORS (GENERAL OR SUBCONTRACTORS) WILL NOT BE HIRED TO PERFORM ANY WORK IN ASSOCIATION WITH THIS PERMIT. (building permits only)

SIGNATURE OF OWNER / AUTHORIZED AGENT

PRINTED NAME

DATE: ____/____/____