



CITY OF SUMNER
1104 Maple Street, Suite 260
Sumner, Washington 98390-1423
253.299.5700 • Fax: 253.299.5539

Public Works Department

REQUEST FOR BIDS
SMALL PUBLIC WORKS PROJECT
Bids are due by 12:00 (Noon) p.m. Wednesday, October 28th, 2009
Prevailing Wages Are Required To Be Paid

Please examine the enclosed sample contract documents and contract specifications carefully so that you will be familiar with the requirements of the Small Public Works Contract.

PROJECT TITLE: Roofing Material Removal @ 16508 - 60th Street East

Description of Work

This contract provides for the removal of the roofing materials on the shingled roofs to allow for a controlled burn of the structures at 16508 60th Street East.

All work shall be completed in conformance with the 2008 WSDOT *Standard Specifications for Road, Bridge and Municipal Construction*, and the City of Sumner Standards.

Project Location

City of Sumner, 16508 60th Street East

Site Visit

The contractor is strongly encouraged to visit the site to make certain they are aware of all site conditions.

Addenda

Bidders are responsible to check the City of Sumner website at www.ci.sumner.wa.us for the issuance of any addenda prior to submitting a bid.

Bid Submittal

Bids must be submitted on the enclosed Proposal and be completed in the itemized format for each item of work and material required to produce the finished product(s).

Bids must be emailed or delivered to Charles "Ted" Hill, at tedh@ci.sumner.wa.us **no later than 12:00 (Noon), on Wednesday, October 28th, 2009.**

A formal bid opening will not be held. Upon selection of a contractor, a summary of all bids received for this project will be available on the City of Sumner website at www.ci.sumner.wa.us.

Prevailing Wages

This project is subject to all provisions of RCW 39.12. A copy of the applicable prevailing wage schedule will be furnished upon request or can be obtained at Labor and Industries website at www.lni.wa.gov/TradesLicensing/PrevailingWage/RateDatabase/RatesTrade/default.asp.

No payment shall be issued until the City receives a "Statement of Intent to Pay Prevailing Wages" form, approved by the State Department of Labor and Industries from the Contractor and each and every



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Subcontractor. No final payment or release of any retainage will be made until the City receives an "Affidavit of Wages Paid" form, approved by the State Department of Labor and Industries from the Contractor and each and every Subcontractor.

Industrial Insurance (Workers Comp)

All Contractors and Subcontractors are required to pay industrial insurance for all employees involved in the performance of the work described herein. Failure to pay will be a breach and justify a demand on the contract bond. This obligation survives final acceptance. Industrial Insurance rates may be found on the web at www.lni.wa.gov/ClaimsInsurance/RatePremium/About/Rates/default.asp.

Insurance

Contractor shall procure and keep in force during the term of this contract Commercial General Liability insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to premises/operations (including off-site operations), blanket contractual liability and broad form property damage. Prior to the Contractor performing any work under this contract, Contractor shall provide the City with a Certificate of Insurance evidencing the insurance required and, by endorsement to Contractor's liability policy(ies), naming the City of Sumner, its officers, employees and agents as Additional Insureds.

The Contractor agrees to repair and replace all property of the City and all property of others damaged by itself, its employees, and subcontractors, and agents.

It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that he has familiarized itself with the conditions of excavation, backfill, materials, climatic conditions, and other contingencies likely to affect the work and has made its bid accordingly and that he is to assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

City of Sumner Business License

A current City of Sumner Business License is required by the prime contractor and their sub-contractors prior to performing work in the City of Sumner. You may obtain an application on-line by going to <http://www.ci.sumner.wa.us/Business/License.htm>.

E-Verify

Successful bidder will be required to comply with E-Verify provisions as set forth in Sumner Municipal Code Chapter 3.30. E-Verify is a free Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration that provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers.

Bid Award

In addition to the quoted price, the contract for this project will be awarded to the lowest responsible bidder based on the bidder's ability, capacity and skill to perform the required work within the specified time, the quality of the bidder's performance of previous contracts or services and the bidder's compliance with laws relating to the contracts or services.



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The City of Sumner shall issue a contract to the successful bidder. Work may proceed when the following conditions have been met:

- The contract has been fully executed by both parties
- A Certificate of Insurance together with a CG2010 endorsement of equivalent has been found acceptable by the City Attorney
- A Statement of Intent to Pay Prevailing Wages, approved by the State Department of Labor and Industries has been received from the Contractor and each and every Subcontractor

The City of Sumner reserves the right to reject any or all bids, waive technicalities or irregularities and to accept any bid if such action is believed to be in the best interest of the City.

Retainage

Pursuant to RCW 60.28, a sum of five percent (5%) of the monies earned by the Contractor will be retained.

Payment Schedule

Upon completion of the project, the City will process a payment to the Contractor in the amount of 95% of the total contract price, provided the City has received **all** approved Intent to Pay Prevailing Wages forms. The remaining 5% shall be held by the City until the City's acceptance of the project, or until the City's receipt of **all** approved Affidavit of Wages Paid forms, required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

Time of Completion

Work shall start within ten (10) calendar days after execution of the contract and the issuance of a notice to proceed; and shall be completed by November 11th 2009.

Contact Person

Charles "Ted" Hill, City of Sumner Public Works, at 253.299.5703.