



CITY OF SUMNER
1104 Maple Street, Suite 260
Sumner, Washington 98390-1423
253.299.5700 • Fax: 253.299.5539

Public Works Department

REQUEST FOR BIDS
SMALL PUBLIC WORKS PROJECT
Bids are due by 12:00 (Noon) p.m. Friday, January 28th, 2011
Prevailing Wages Are Required To Be Paid

Your firm expressed interest in submitting a bid on the project referenced below. Please examine the enclosed sample contract documents and contract specifications carefully so that you will be familiar with the requirements of the Small Public Works Contract.

PROJECT TITLE: CIP 09-17, Golf Course Septic Tank Installation

Description of Work

Work will include:

- Furnish & Installation a 3,500 & 1,500 gallon Septic Tank System in series along with access risers and cleanouts.
- The decommissioning of the existing 10,000 gallon sewer holding tank per D.O.H standards
- Dewatering needed for installation of the new system and if needed for the decommissioning of the existing system
- Disconnecting the Clubhouse from the old tank and connecting to the new tank.
- Provide temporary tanks for existing bathroom facilities in the Clubhouse during construction. Supply, connect and dispose of temporary tanks once new tanks are installed.

The work is further described in Exhibit B attached with this Request for Bids.

All work shall be completed in conformance with the 2010 WSDOT *Standard Specifications for Road, Bridge and Municipal Construction*, the City of Sumner Standards, and BNSF requirements.

Project Location

City of Sumner, Golf Course (Sumner Meadows)

Site Visit

A mandatory site visit will be held on January 19th, 2011 at 10:00 am on site (located at 14802 Golf Links Drive, Sumner, WA. 98390)

Addenda

Bidders are responsible to check the City of Sumner website at www.ci.sumner.wa.us for the issuance of any addenda prior to submitting a bid.

Bid Submittal

Bids must be submitted on the enclosed Proposal and be completed in the itemized format for each item of work and material required to produce the finished product(s).

Bids must be emailed or delivered to Ted Hill, at tedh@ci.sumner.wa.us **no later than 12:00 (Noon), on Friday, January 28th, 2011.**



CITY OF SUMNER
1104 Maple Street, Suite 260
Sumner, Washington 98390-1423
253.299.5700 • Fax: 253.299.5539

Public Works Department

A formal bid opening will not be held. Upon selection of a contractor, a summary of all bids received for this project will be available on the City of Sumner website at www.ci.sumner.wa.us.

Prevailing Wages

This project is subject to all provisions of RCW 39.12. A copy of the applicable prevailing wage schedule will be furnished upon request or can be obtained at Labor and Industries website at www.lni.wa.gov/TradesLicensing/PrevailingWage/RateDatabase/RatesTrade/default.asp.

No payment shall be issued until the City receives a "Statement of Intent to Pay Prevailing Wages" form, approved by the State Department of Labor and Industries from the Contractor and each and every Subcontractor. No final payment or release of any retainage will be made until the City receives an "Affidavit of Wages Paid" form, approved by the State Department of Labor and Industries from the Contractor and each and every Subcontractor.

Industrial Insurance (Workers Comp)

All Contractors and Subcontractors are required to pay industrial insurance for all employees involved in the performance of the work described herein. Failure to pay will be a breach and justify a demand on the contract bond. This obligation survives final acceptance. Industrial Insurance rates may be found on the web at <http://lni.wa.gov/ClaimsIns/Insurance/RatesRisk/Check/RatesHistory/default.asp>.

Insurance

Contractor shall procure and keep in force during the term of this contract Commercial General Liability insurance on an occurrence basis in an amount not less than \$1,000,000 per occurrence and at least \$2,000,000 in the annual aggregate, including but not limited to premises/operations (including off-site operations), blanket contractual liability and broad form property damage. Prior to the Contractor performing any work under this contract, Contractor shall provide the City with a Certificate of Insurance evidencing the insurance required and, by endorsement to Contractor's liability policy(ies), naming the City of Sumner, its officers, employees, agents, and the same for BNSF as Additional Insured.

The Contractor agrees to repair and replace all property of the City and all property of others damaged by itself, its employees, and subcontractors, and agents.

It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that he has familiarized itself with the conditions of excavation, backfill, materials, climatic conditions, and other contingencies likely to affect the work and has made its bid accordingly and that he is to assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

City of Sumner Business License

A current City of Sumner Business License is required by the prime contractor and their sub-contractors prior to performing work in the City of Sumner. You may obtain an application on-line by going to <http://www.ci.sumner.wa.us/Business/License.htm>.



Bid Award

In addition to the quoted price, the contract for this project will be awarded to the lowest responsible bidder based on the bidder's ability, capacity and skill to perform the required work within the specified time, the quality of the bidder's performance of previous contracts or services and the bidder's compliance with laws relating to the contracts or services.

The City of Sumner shall issue a contract to the successful bidder. Work may proceed when the following conditions have been met:

- The contract has been fully executed by both parties
- A Certificate of Insurance together with a CG2010 endorsement of equivalent has been found acceptable by the City Attorney
- A Contract Bond has been executed
- A Statement of Intent to Pay Prevailing Wages, approved by the State Department of Labor and Industries has been received from the Contractor and each and every Subcontractor

The City of Sumner reserves the right to reject any or all bids, waive technicalities or irregularities and to accept any bid if such action is believed to be in the best interest of the City.

Retainage

Pursuant to RCW 60.28, a sum of five percent (5%) of the monies earned by the Contractor will be retained.

Payment Schedule

Upon completion of the project, the City will process a payment to the Contractor in the amount of 95% of the total contract price, provided the City has received **all** approved Intent to Pay Prevailing Wages forms. The remaining 5% shall be held by the City for 45 days following the City's acceptance of the project, or until the City's receipt of **all** approved Affidavit of Wages Paid forms, required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

Time of Completion

Work shall start ten (10) calendar days after execution of the contract and the issuance of a notice to proceed; and shall be completed within twenty (20) working days.

Contact Person

Ted Hill, City of Sumner Public Works, at 253.299.5703.



CITY OF SUMNER
1104 Maple Street, Suite 260
Sumner, Washington 98390-1423
253.299.5700 • Fax: 253.299.5539

Public Works Department
William L. Pugh, P.E., Director

**BID SUBMITTAL SHEET
SMALL PUBLIC WORKS PROJECT**

CIP 09-17, Golf Course Septic Tank Installation

Submitted by:

I certify under penalty of perjury under the laws of the State of Washington that I am the official authorized to submit this quote on behalf of:

FIRM NAME _____

Address _____

Phone Number _____ Fax Number _____

Authorized Official _____ Title _____
(Please Print Name)

Signature _____ Date _____

By my signature above, I acknowledge and agree to the conditions set forth in the Request for Bids.

Contractor's State License Number _____

Expiration Date _____

Contractor's State Tax Registration Number (UBI) _____

Federal Tax ID Number _____

City of Sumner Business License Number _____

The bid items and descriptions shall be per "Proposal" attached with this document. The Proposal must be filled out in its entirety for the bid to be considered valid.

Addenda

By my signature above, I acknowledge that Addenda Numbers _____ through _____ have been received, examined, and taken into account as part of the Bid.

EXHIBIT A

The work covered under this project is per the Description of Work in the **REQUEST FOR BIDS**.

All work shall be completed in conformance with the 2010 WSDOT *Standard Specifications for Road, Bridge and Municipal Construction* and exhibit B.

Contractor shall submit a Payment/Performance Bond before beginning any work. Payment/Performance Bond shall be in the amount of 100 percent of the total contract amount. Contractor shall secure all necessary permits.

The Contractor shall, prior to commencing work, provide the City of Sumner with a certificate of insurance form showing insurance coverage in force prior to or at the start of construction, and including the City of Sumner, and their agents as additionally named insured. The public liability and property damage insurance limits for each accident or occurrence shall not be less than \$1,000,000 for bodily injury, including accidental death, to any one person.

SCHEDULE OF PRICES

SUMNER MEADOWS GOLF COURSE SEPTIC TANK INSTALLATION

Item No.	Item Description	Bid Quantity	Unit	Price Per Unit (Dollars)*	Total Amount (Dollars)*
1	Tank Installation	1	Lump Sum		
2	Dewatering	1	Lump Sum		
TAX (9.3%)					

CONTRACT TOTAL	
-----------------------	--

Sumner Meadows Golf Course Septic Tank Installation

7-20 Septic Tank Installation

Payment for this item shall be per lump sum. The price shall include all labor, tools, equipment, and materials necessary to furnish and install a 3,500 gallon and 1,500 gallon septic tank system at an elevation identified by the engineer. The tanks will need to be piped in series with PVC pipe rated for sewer. The tanks will need to be installed on a firm and unyielding base that is level. Each tank will have two access holes, risers will need to be brought to finish grade and accept an Orenco Step Tank Package in the future. Each tank will have one cleanout port with 3" pipe and cam-lock that will also need risers brought to grade. The system needs to be watertight when finished and should be tested before backfilling to verify. This lump sum price will also include clearing, grubbing, excavation, unsuitable subgrade excavation and backfill, bedding, backfill, compaction, furnish and install tanks, temporary Honeybuckets, disconnecting existing plumbing from clubhouse and reconnection of the clubhouse to the new system, furnishing and installing risers for access (4 each), furnishing and installing cleanout with risers (2 each), and decommissioning the existing tank to DOH standards. A schematic of tanks and piping configuration shall be submitted for approval before installation of the tanks.

8-05 Dewatering

Payment for this item will be lump sum to dewater for the project. Provide dewatering system of sufficient size and capacity to prevent ground and surface water flow into the excavation and to allow all work to be installed in a dry condition. Control groundwater in a manner that preserves strength of foundation soils, does not cause instability or raveling of excavation slopes, and does not result in damage to existing structures. Install wells and or well points, if required, with suitable screens and filters, so that continuous pumping of fines does not occur. Control grading around excavations to prevent surface water from flowing into excavation areas. No additional payment will be made for any supplemental measures to control seepage, groundwater, or artesian head.



PARKING LOT

GRAVEL DRIVE

Approx. OLD TANK LOCATION
NEW TANK LOCATION



CODE							
------	--	--	--	--	--	--	--

